



Sheffield & District DB Sport U18 League



SHCFA Charter Standard League of the Year 2011

Minutes of the League General Meeting held on the 7th September 2016
at the Carlton Club, 896 Gleadless Road, Sheffield, S12 2QF Meeting
commenced at 7.30pm

Meeting Chaired by	Robert Black
Visitors	None
Apologies	Bawtry Town FC, Caribbean Sports FC, Crosspool Juniors FC, Hallam Wisewood JFC, Killamarsh Dynamos, Middlewood Rovers, Sheffield Sixes
Minutes	Minutes of the League Meeting on Wednesday 10 th August 2016(available to read on the League website) Seconded by Handsworth old Boys All in favour
Matters Arising	There were no matters arising
Chairman's Report	A roll call was taken Bob reminded all clubs that apologies for nonattendance at league meetings aren't accepted by the league other than for exceptional circumstances. The League have reduced the amount of league meetings during the season and there are now only 4 meetings other than the AGM. Match balls were given out to those clubs present.
Secretaries Report	Rules Rules for 2016/2017 are now on league website and have been emailed out to all clubs. Player Registrations Thanks to everyone for their patience with the player registration pilot and all reminded that help is available if any clubs struggling with registering players. Clubs can contact Denise or Rob for advice. Email the National FA on playerregistration@thefa.com Weekly newsletters are still being produced and emailed out. All clubs reminded that the CFA aren't responsible for registering players this season and that is they do check County FA approval when registering players, it won't delay the registration process at all.



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	<p>The League have agreed that there won't be any player registration fee this season as clubs are participating in the pilot, this will be reviewed next season.</p> <p>Players need to be registered 7 days before cup fixtures.</p> <p>Approximately 930 players have been registered to date.</p> <p>The new League website is now available. Please can clubs direct parents/players to new website.</p> <p>Clubs reminded that the contact information on the league website is automatically updated when clubs update the information on their online application. It is club's responsibility to keep this information up to date.</p> <p>Some players are showing as being suspended on WGS – there is a glitch in the system that the CFA are aware of which should hopefully be rectified before the start of the season. Any queries re player suspensions, check with club secretaries or CFA.</p> <p>If a player has a suspension showing from previous seasons and as a club you are sure that the player has fulfilled his suspension, then it is fine for the player to play. If the player is new to you or you aren't sure whether a suspension has been fulfilled, please contact the CFA.</p> <p><u>Free Support Session CFA</u> Free Secretary and Manager Support Session – 14th September 2016 – CFA 6.30pm – 8.30pm – register via CFA website.</p> <p>http://www.sheffieldfa.com/news/2016/sep/new-monthly-volunteer-support-drop-in-sessions-places-still-available</p> <p><u>Withdrawals</u></p> <p>Throstles AFC Dronfield White Eckington Boys FC Brinsworth Whitehill Sheffield Rangers</p> <p>Westfield United – Westfield United Red are in Division 6 and Westfield United Black in Division 5</p>
Cup Competitions	<p>The preliminary round of the Crossley Decorator Knock Out Cup has been played, the first round of the Crossley Decorator knock out cup has been drawn and will be played on the 9th October 2016, fixtures are on FA Fulltime.</p> <p>Teams being knocked out of the Crossley Decorator cup in the Preliminary or First round of the Crossley Decorator Cup will be entered into The Bud</p>



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	<p>Evans League Cup</p> <p>Subsequent Cup rounds are on 11th October, 1st November and 6th December 2015, were no allocated fixtures on 11th October and 6th December please don't assume no fixture as cup games will be allocated on those dates if still in Hawley's Cup.</p>
<p>Treasurers Report</p>	<p>Receipts have been sent by email to all clubs, a written receipt is available for clubs also</p> <p>The League now have the facility to pay any fees to clubs via bank transfer i.e. refund of referee fees for cup games etc., if wish to be paid in this was rather than by cheque please inform Cedric who will need bank account number and sort code.</p>
<p>Fixtures Secretary Report</p>	<p>Fixtures for September and October now on FA Fulltime.</p> <p>Fixtures for November will be added to FA Fulltime at the end of September.</p> <p>The League will be allocating fixtures on a month by month basis.</p> <p>Contact opponents and referee on the Sunday/Monday of the week preceding the fixture on a Sunday or at least 5 days prior to the fixture to inform of kick off time, venue, colours etc.</p> <p>If the away team have not received notification of the fixture details in the allocated time, please do not assume that there will be no fixture as you haven't been contacted.</p> <p>If this occurs as the away team please contact the opposition and inform the League that you weren't contacted in the required time.</p> <p>Postponement requests to be made to Denise on postponement request form which is available to download on League website and FA Fulltime.</p> <p>The postponement request form is to be updated, the section asking for rearranged date is to be removed. Mark who is sorting out fixtures will rearrange any postponed fixtures. Clubs therefore don't need to rearrange fixtures.</p> <p>The League is sanctioned to play on Sundays only, if you would like to play a midweek fixture please send details to Denise who will request permission from the CFA, when permission has been granted Denise will inform Club Secretaries and the fixture will be updated on Fulltime</p> <p>Midweek fixtures must be played on a Tuesday/Thursday There will be no midweek fixtures scheduled for September other than possible cup fixtures.</p>
<p>Referees Secretary</p>	<p>Dave has approximately 50 referees wanting to referee in the League which will hopefully provide 100% coverage.</p>



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	<p>Referees will be allocated from the Premier Division downwards</p> <p>Referees will be displayed on FA Fulltime</p> <p>If no referee allocated by the Monday before the fixture on the Sunday and you have a referee available it is fine to use that referee but you must inform Dave, if Dave not aware and a League referee subsequently becomes available which Dave allocates, then that referee will have to be used.</p> <p>Referee fees are £25 + 38p per mile and must be paid in cash before the game starts</p>
<p>Registrars Report</p>	<p>There are currently approx. 930 players registered via the WGS.</p> <p>Some registrations have been rejected as no photographs attached or photograph is not suitable – clubs reminded that photograph needs to be head and shoulders of the player only.</p> <p>The League don't issue ID cards.</p> <p>It is club's responsibility to check player's ID and have player consent, all clubs have been issued with the offline player consent form, the preferred method of consent is online.</p> <p>For players with duplicate FAN numbers please contact the CFA as they can de-dupe the players.</p> <p>Any errors with player names, dates of birth need to be changed by CFA.</p> <p>A maximum of 3 players can be signed on the day of a League game. The League are considering changing the rules and discarding on the day player registrations due to the fact that Rob is approving players who are registered on the WGS before he receives the paperwork from clubs. If players are on WGS before midnight on the day before the fixtures, Rob or Denise will approve the players the following morning.</p> <p>Clarification needed from National FA/CFA as to whether this rule change can be made now or whether needs to be submitted as rule change for season 207/2018.</p> <p>No players can be signed on the day of a Cup Competition</p> <p>Team sheet details are to be completed in book on the day, copy to be handed to referee and opposition manager 10 minutes before kick off</p> <p>A copy of the team sheet to remain in the book</p> <p>Information re players, referee, scores, respect etc. to be entered on FA Fulltime, the result of the game must be entered onto FA Fulltime either by SMS or online by 5.30pm on Sunday and the remaining information must</p>



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	<p>be entered by 12md on the Thursday following the game on a Sunday. Most fines last season were issued for clubs not completing statistics on Fulltime, all reminded that Respect/Referee information needs to be completed before can enter statistics.</p> <p>There will be a period of grace with regards to charges on match sheets during September, Rob will contact clubs who are making mistakes and advise them of errors.</p>
Welfare Officer	<p>John reminded everyone that the League is a Respect league and that there is no difference from what is expected in the junior league to what is expected in the U18's league.</p> <p>John reminded all clubs of their responsibilities around respect.</p> <p>No reported problems for the games played so far this season.</p> <p><u>Respect Initiative CFA</u></p> <p>The CFA have introduced a Respect team of the month award, leagues have been asked to nominate clubs from their league who they feel deserves the award and winning teams will be announced at the end of each month.</p> <p>Clubs asked to nominate teams within the league they feel deserve the award.</p> <p>John will also look at sporting awards clubs are receiving</p>
Charter Standard	<p>Clubs are reminded that they need to have obtained Charter Standard status within 12 months of joining the league if a new club, existing clubs need to maintain their Charter Standard.</p> <p>Denise will contact those clubs who need to obtain Charter Standard status directly after liaising with Mark Wozniak at the CFA.</p> <p>Help is available from the CFA and Denise if needed.</p>
AOB	None
Next Meeting	Wednesday 7 th December 2016 – Carlton Club, 896 Gleadless Road, Sheffield, S12 2QF
	Meeting Closed 8.20pm