

League Instructions to Clubs

- LIC1 A Club failing to be represented at a meeting shall be fined £15, then £20 for the second, and any subsequent, meetings. Any Club failing to be represented at 3 consecutive meetings without satisfactory reasons being given shall be further dealt with as the League Management Committee may determine.
- LIC3 All new Clubs joining the League do so for a probationary period. Failure to attain the required standards in respect of the Code of Conduct, administration, playing standards and ground conditions during the twelve months, may result in their membership of the League being terminated forthwith by the League Management Committee, without reference to Standard Code of Rules number 17.
- LIC4 For specific functions, namely the Annual Presentation Dinner and the League Cup Final, the League Management Committee may rule that each Club in current membership shall undertake to sell a minimum of dinner tickets or programmes as appropriate, or as may otherwise be determined by the League Management Committee. Clubs **MUST** attend the League Presentation Dinner to accept trophies or awards including Leading Goalscorer awards. Failure to do so will result in a fine of £100. Clubs that are not the recipients of awards or trophies may decline to attend the Presentation Dinner at no cost to them.

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LIC5 In instances where the season must be extended into the month of April or, possibly, beyond, a player may neither become registered for a club nor transferred to another Club after 31st March, unless the Club seeking the transfer has fully, and properly, completed the special Sheffield and Hallamshire County Football Association sanction form which deals with registration of players after 1st March. The Sheffield and Hallamshire County Football Association sanction form must be signed by the League Secretary and only in his absence, or when he is unavailable, will the signature of the Referees Secretary be accepted.

(See also SCOR 18 (I))

LIC6 A player shall be allowed a maximum of two transfers per season between clubs in our league.

LIC7 Clubs shall be permitted to sign a maximum of two players after the 31st March deadline.

LIC8 Referees must order matches to commence at the appointed time, if possible, and must report all late starts to the Referees/Fixture Secretary on the form provided. Clubs must provide corner flags, posts and goal nets. The home team must provide at least two footballs and the away team at least one ball for play. The Referee shall make a report to the League on the form provided as to the footballs being unsuitable. Clubs failing to provide suitable footballs will be fined £10. If an accident occurs to any ball(s) during the match rendering it unsuitable, the above fine would not be applicable.

(See also SCOR 20 (A))

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LIC9 Notice of a postponement of any matches must be given without delay by the Club postponing, to the League (Fixture) Secretary, the League Referees' Appointments Secretary, the Secretary of the opposing Club and the referee (and assistant referee, where appointed). Any Club failing to comply with this Rule shall be dealt with by the League Management Committee who may inflict any penalties that they deem suitable.

(See also SCOR 10 (F)(iii))

LIC10 Where a club desires the postponement of a fixture to accommodate a religious festival, or similar event, the request must be made in writing to the League Management Committee before the start of the season.

LIC11 A club may ask for a postponement of a fixture provided a minimum of twenty-eight day's clear notice is given. Any submission must be made to the Fixtures Secretary and must be in writing (a text, or telephone application will not be accepted). Clubs are limited to two applications only in a season.

LIC12 Where matches are postponed due to the lack of a referee, this should not occur before 12 noon on the day before the Sunday fixture. Until noon on Saturday, every effort shall be made by the Appointments Secretary, and the clubs involved, to secure a match official. Clubs should also keep their opponents advised in these cases.

(See also SCOR 13 (B))

League Instructions to Clubs

- LIC13 Clubs must hand copies of a list of the names of players (including forenames) taking part in the game (including the names of the nominated substitutes) to the referee and representative of opponents 10 minutes before the scheduled time for kick-off. Clubs failing to carry out these measures will be fined £10.
- LIC14 Before 6 pm on the day of the match, the secretary of the home Club must report their result to the appropriate League Official, in order that the results may appear in the appropriate morning and evening newspapers. Clubs must report in, even if the game has not been played due to postponement owing to unfit ground etc. Failure to do this will result in a fine of £20. In the event of a Club being in an external cup competition, the secretary must report the result whether playing home or away. Failure to adhere to this rule will result in a fine of £20.

(See also SCOR 21 (B))

- LIC15 Each Club shall also report to the Publicity Secretary or Referees/Fixtures Secretary the names of the goalscorers before 6 pm on the day of the game for Sunday games.

(See also SCOR 21 (B))

- LIC16 For evening games all results and goalscorers must be reported either by e-mail or text message (NOT TELEPHONED) to the Publicity Secretary on the day of the game. Failure to do so will result in a £20 fine.

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LIC17 Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the referee for each match. The name of the referee and the marks awarded shall be submitted to the League on the result report form provided. Clubs awarding fifty marks or less are required to submit a written report to the Referees / Fixtures Secretary, in accordance with County Football Association guidelines, outlining the reasons for awarding a low mark. Clubs failing to comply with this rule shall be fined or dealt with as the League Management Committee shall determine.

(See also SCOR 23 (H))

LIC18 All trophies competed for under the jurisdiction of the League are the property of the Meadowhall Sheffield and District Sunday League.

LIC19 In the event that Trophies are returned in a poor or unclean condition, then the offending Club, or Clubs, will be invoiced with the cost of cleaning and be subject to a fine of £25.

LIC20 Clubs leaving membership of the League before, or during, the season, shall return all trophies they hold within seven days of their withdrawal. Failure to do so will result in a fine not exceeding £100 being imposed on the Club.

LIC 21 Clubs making payments to the league (for fines, fees etc.) MUST include a reference so that the League Treasurer can track the payment. Failure to do so will result in a fine of £10.

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FINE TARIFF – LEAGUE INSTRUCTIONS TO CLUBS		
LIC1	Failure to attend monthly meetings	£ 15
LIC1	Failure to attend consecutive monthly meetings	£ 20
LIC4	Failure to attend functions to accept trophies or awards	£ 100
LIC8	Not providing nets, flags and balls	£ 10
LIC13	Failure to hand team sheet to referee or opponents 10 minutes prior to kick-off	£ 10
LIC14	Failure to report match result to Press & Publicity Officer	£ 20
LIC15	Failure to report goalscorers to Press & Publicity Officer	£ 5
LIC16	Failure to report match result and goalscorers – midweek	£ 20
LIC19	Failure to return trophy in good condition	£ 25
LIC20	Failure to return trophy within 7 days of leaving league	£ 100
LIC21	Failure to include banking reference with payment	£10